

**MANY COURSES ARE
FREE FOR JOBSEEKERS!**

Qualifications, Career & Leisure Courses for Adults



PROGRESS YOUR CAREER > RETURN TO WORK > DEVELOP A NEW SKILL

Part-time courses at John Ruskin College

Looking to learn a new skill, improve your career prospects or simply want to get out and try something new?

Be inspired by our range of Part-time courses for adults of all ages (19+) and abilities. Many of our courses are FREE, subject to your circumstances and household income and it's really easy to apply or enrol online.

There's also a range of English and Maths courses which you can study for FREE to gain essential skills for employment.

CONTENTS

ESSENTIAL INFORMATION

How to Apply or Enrol	3
Open Events	3
Fees & Funding	4-5
Facilities & Support Services	6-7
University Level Courses	8
Apprenticeships	9
Terms & Conditions	19

ARTS, FLORISTRY & SEWING

Floristry	10
Photography	10
Sewing	10

COMPUTING, IT & FINANCE

Essential Digital Skills	11
IT User Skills (ECDL)	11
Microsoft Office	11
Microsoft Excel	11
Accounting	11

CONSTRUCTION

Plumbing	12
----------	----

COUNSELLING, HEALTH & SOCIAL CARE

Counselling	12
Health & Social Care	13

ENGLISH & MATHS

Get Ready For English	14
English – Functional Skills	14
English – GCSE	14
Get Ready For Maths	14
Maths – Functional Skills	14
Maths – GCSE	14

ESOL

ESOL	15
------	----

HAIR & BEAUTY

Beauty	16
Hair	16

LANGUAGES

French	17
Italian	17
Spanish	17

TEACHING

Teaching	18
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WELLBEING

Tai Chi	18
Hatha Yoga	18




How to Apply or Enrol

It's really easy to apply or enrol on a part-time course:



ONLINE

Leisure courses: it's easy to BOOK and pay online at www.johnruskin.ac.uk for all leisure and non-qualification courses.

Qualification courses: when you APPLY online for a Part-time qualification marked  a member of our Client Services team will contact you to arrange an interview to progress your application.



BY TELEPHONE

Call **020 8651 1131** and a member of our Client Services team will assist you. They can also give you additional course information, advice and guidance.

Phone lines are open: Monday to Friday during Client Services opening hours.



IN PERSON

Come into College and speak to our Client Services team during opening hours or visit our **Late Enrolment Event** on **Saturday 4 September 10:00 – 13:00** to apply for a course or complete your enrolment.

What will you need to enrol?

- ▶ Details of the course(s) you are interested in
- ▶ Payment for your course
- ▶ Proof of benefits if applicable
- ▶ Proof of residency (Non UK citizens)

Open Events

Our Open Events take place throughout the year and are an excellent opportunity for you and your family to look around the College, talk to tutors and find out about our courses and the support services we offer.

Tuesday 28 September 2021	17:30 – 20:00
Tuesday 19 October 2021	17:30 – 20:00
Saturday 20 November 2021	10:00 – 14:00
Tuesday 01 March 2022	17:30 – 19:30
Saturday 18 June 2022	10:00 – 12:30

IMPORTANT INFORMATION: Your enrolment will only be finalised once payment and a completed, signed enrolment form have been received. Original or certified copies of all relevant documentation will be needed for enrolment onto a course where payment is discounted due to being in receipt of a means-tested benefit. See page 5 for details of the College's refund and cancellation policy.

CLIENT SERVICES OPENING HOURS

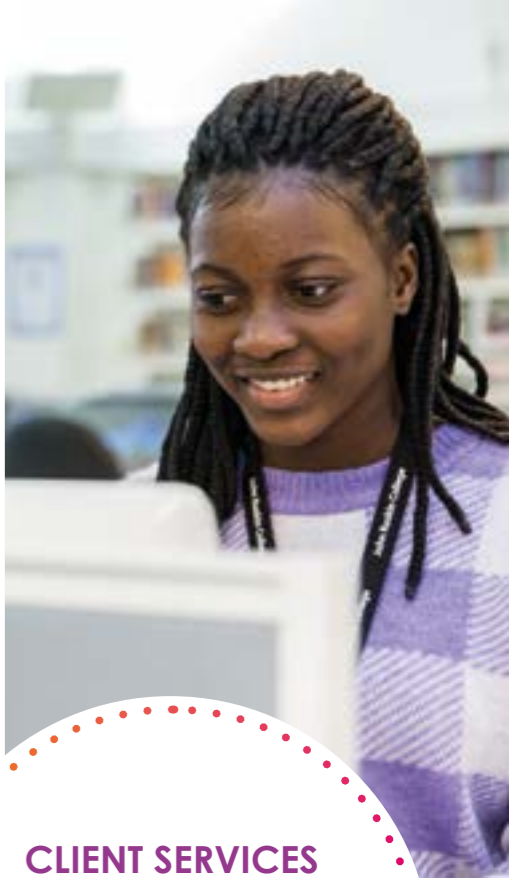
Monday – Friday: 08:30 – 16:30

We are closed
on Bank Holidays



**PRE-REGISTER
for Late Enrolment &
Open Events to save
time on the day >>**

www.johnruskin.ac.uk



VISIT US
ONLINE AT
JOHNRUSKIN.AC.UK
TO VIEW &
APPLY



AUTUMN TERM 2021

06 Sept – 16 Dec
HALF TERM: 25 – 29 Oct

SPRING TERM 2022

04 Jan – 08 April
HALF TERM: 14 Feb – 18 Feb

SUMMER TERM 2022

25 April – 20 June
HALF TERM: 30 May – 03 June



Fees and Funding

As an adult student you may be eligible for financial support depending on your circumstances. You may be entitled to FREE or subsidised tuition fees, even if you are working.

Our Client Services advisors can help you access a range of funding to help with course fees, and for use towards equipment, travel or childcare. The amount of funding will vary depending on your household income and the course you want to study.



Q QUALIFICATION COURSE FEES

Free Maths & English courses

Courses will be FREE if you are 19+ and do not already have a grade 4/C (or above) in Maths or English GCSE.

Standard Fee

The Standard Fee will apply if you are aged 19+ on 31 August 2021 and meet the ESFA (Education & Skills Funding Agency) residency criteria, unless you're eligible for financial support.

For Level 2 courses (or below) the Government will co-fund your fees if you are aged 19+ on 31 August 2021 and meet the ESFA residency criteria. The fee you pay equates to approximately 50% or less of the Full Fee.

Full Fee

Full Fee will apply if you are aged 19+ on 31 August 2021 and you do not meet the ESFA residency criteria.

You may also need to pay additional fees based on the course eg assessment fees.

Full Fee also applies if there is no Government funding for this qualification.

Free Tuition for students aged 19+

FREE tuition may apply if you satisfy one (or more) of the criteria below:

- ▶ You are working and earn less than £17,374.50 (annual gross salary), or £21,157.50 if you are resident within the GLA* area.
- ▶ Aged 19-23, studying or working towards your first full Level 2 qualification.
- ▶ Aged 19-23, studying your first full Level 3 qualification.
- ▶ Aged 19+, you do not have a full Level 3 qualification and are completing a qualification on the National Skills Fund (NSF) list.

If you are in receipt of benefits

FREE tuition may apply if you are aged 19+ and satisfy one (or more) of the criteria below:

- ▶ In receipt of Job Seekers Allowance (JSA), including those with NI credits only.
- ▶ In receipt of Employment and Support Allowance.
- ▶ You live outside the GLA* area and are in receipt of Universal Credit and your take-home pay (disregarding benefits) on your statement is less than £345 a month, or £552 if you have a joint claim with your partner.
- ▶ You live outside the GLA* area, are in receipt of any other recognised state benefit and your take-home pay (disregarding benefits) is less than £345 a month, or £552 if you have a joint claim with your partner. The course you enrol on must also be directly relevant to you progressing into more sustainable employment.
- ▶ You live inside the GLA* area and are in receipt of Universal Credit and your take-home pay (disregarding benefits) on your statement is less than £343 a month, or £549 if you have a joint claim with your partner.
- ▶ You live inside the GLA* area, are in receipt of any other recognised state benefit and your take-home pay (disregarding benefits) is less than £343 a month, or £549 if you have a joint claim with your partner. The course you enrol on must also be directly relevant to you progressing into more sustainable employment.

Remember, it's always worth checking with our Client Services team to see what support you could be entitled to, as the rules and guidance can be complex.

*GLA (Greater London Authority) area is the area within the M25 – exact eligibility is based on postcode and subject to change, call Client Services on 020 8651 1131 to confirm.


Advanced Learner Loans

If you are aged 19+ on 31 August 2021, an Advanced Learner Loan could help pay for the cost of studying a Level 3 course or above (if you do not qualify for FREE tuition). The minimum loan amount is £300 and is provided by the Government. Our advisors can help you to apply.

- ✓ **FINANCIAL HELP FOR THOSE STUDYING LEVEL 3, 4, 5 OR 6 COURSES**
- 📄 **NO INCOME OR CREDIT CHECKS**
- £ **REPAYMENTS DON'T START UNTIL AFTER THE END OF YOUR COURSE**
- 🏠 **NO REPAYMENTS UNTIL YOU EARN MORE THAN £27,295**

Courses in this guide which qualify for an Advanced Learner Loan are marked with ▲

FOR MORE INFORMATION VISIT: www.gov.uk/advanced-learner-loan or call Client Services on 020 8651 1131



LOAN BURSARY FUND
You may also be eligible for an Advanced Learner Loan Bursary for additional help with equipment, childcare and travel to College.

LEISURE COURSE FEES

Standard Fee

The Standard Fee will apply if you are aged 19+, unless you qualify for a concessionary fee.

If you are in receipt of benefits

FREE tuition will apply if you are aged 19+ on 31 August 2021, are taking a leisure course in the current academic year (note: you may be required to pay a small materials charge) and meet one of the following criteria:

- ▶ You are working and earn less than £17,374.50 (annual gross salary), or £21,157.50 if you are resident within the GLA* area.
- ▶ You live outside the GLA* area and are in receipt of Universal Credit and your take-home pay (disregarding benefits) on your statement is less than £345 a month, or £552 if you have a joint claim with your partner.

- ▶ You live outside the GLA* area and are in receipt of any other recognised state benefit and your take-home pay (disregarding benefits) is less than £345 a month, or £552 if you have a joint claim with your partner. The course you enrol on must also be directly relevant to you progressing into more sustainable employment.
- ▶ You live inside the GLA* area and are in receipt of Universal Credit and your take-home pay (disregarding benefits) on your statement is less than £343 a month, or £549 if you have a joint claim with your partner.
- ▶ You live inside the GLA* area and are in receipt of any other recognised state benefit and your take-home pay (disregarding benefits) is less than £343 a month, or £549 if you have a joint claim with your partner. The course you enrol on must also be directly relevant to you progressing into more sustainable employment.

*GLA (Greater London Authority) area is the area within the M25 – exact eligibility is based on postcode and subject to change, call Client Services on 020 8651 1131 to confirm.

PAYMENTS, REFUNDS & CANCELLATIONS

Payments

To qualify for free tuition or a concessionary fee, suitable evidence must be supplied when you enrol. For those with learning difficulties or disabilities we will need to see a copy of your EHCP. For JSA, ESA, Universal Credit or other means-tested benefits, evidence must be supplied as an official letter (eg from a Government department), dated not more than 3 months prior to enrolment, as well as your National Insurance number. For those on a low income, evidence of your 3 most recent paylips must be provided. If you do not qualify for free tuition, payment must be made on the day you enrol. Instalment plans are available for courses that cost £400 or more.

Refunds

You will not normally be entitled to a refund unless your course is cancelled by the College. If in exceptional circumstances a written request for a refund is agreed, an administration fee of £30 will be applied, please refer to the Refund Policy at www.johnruskin.ac.uk/fees-and-funding. East Surrey College Corporation will abide by the Terms and Conditions of the Consumer Contracts Regulations.

Cancellations

We may have to cancel sessions of courses in circumstances beyond our control, such as power failure, extreme weather or sudden staff sickness. The fee you pay is for the whole course, not a set number of weeks and hours. In the event of a cancelled session, we endeavour to ensure that any missed content is covered in the remaining available weeks.

Support Services

HOW CAN WE HELP?

If you would like further advice or support, or if you require alternative viewing formats or a hearing loop please contact our Client Services team on 020 8651 1131 for more information.

The College has wheelchair access and can consider reasonable adjustments where required.

Our disability statement and equal opportunities statement can be viewed at www.johnruskin.ac.uk, or you can request a copy from our Client Services team.

ADVICE AND GUIDANCE

You can book an appointment with a careers advisor for information, advice and guidance to help you make decisions on learning, training and work call **020 8651 1131** to access help with career planning, course options, assessing your skills or developing an action plan.



CHILDREN

We do not admit children under 16 to classes, except where a course is specifically provided for them.

NO SMOKING POLICY

Smoking (including electronic cigarettes and vapes) is not permitted on the College site except at the Smoking Shelter.

* FREE GYM Membership for the duration of your course. All students must complete an induction prior to using the gym. For more information and to book, email: enrichment@johnruskin.ac.uk.

Facilities

JOHN RUSKIN COLLEGE is a unique venue in the heart of Selsdon with well equipped, state-of-the-art facilities including meeting rooms, construction skills centre, hair & beauty salons, sports hall and gym, media production suites and much more!

FREE GYM MEMBERSHIP
for all students*



PARKING – Free parking is available at the College. We can also provide dedicated disabled parking bays.

Parking is subject to availability and may be suspended at any time. The College does not accept liability for any accident or damage that occurs in the College car parks.

THE LRC – The Learning Resource Centre is a focal point at John Ruskin College, available to all our students. It is equipped with the latest audio-visual resources available for reference, along with thousands of books and magazines. Students are able to access an e-library, the internet and online learning resources. You'll find quiet study and group work spaces to ensure that you are able to complete all your work without interruptions.



HAIR & BEAUTY SALON
Open to the public see page 15



Study locally for a University Level qualification

Achieve your career goals with a range of benefits including lower tuition fees, small class sizes and flexible entry requirements. We offer a range of **University Level** qualifications including Degrees and Foundation Degrees (delivered in partnership with the University of Chichester), HNCs, HNDs, Professional courses and Higher/Degree Apprenticeships.

SUBJECTS AT UNIVERSITY LEVEL:

ART, DESIGN & MEDIA

Graphic & Digital Design*
Photography*
Sound & Music Production*
Theatrical, Media & Special Effects Make-Up

BUSINESS & IT

Internet Software Development*
Management*

CONSTRUCTION

Construction & the Built Environment
Quantity Surveying*

EARLY YEARS

Early Years*

ENGINEERING

Electrical/Electronic Engineering
Electrical Power Networks & Distribution Engineering
Embedded Electronic Engineering
Engineering (General)
Mechanical Engineering

PUBLIC SERVICES

Public Services

SPORT

Sport & Exercise Science

ACCESS TO HE COURSES

ACCESS TO HE courses are an excellent option if you are planning to study at University Level but don't hold a suitable Level 3 qualification.

*Degree programmes are delivered in partnership with:



DO YOU WANT TO GAIN A QUALIFICATION WHILE EARNING A WAGE?

If so, an Apprenticeship could be right for you. We offer Apprenticeship programmes from **Level 2** up to **Level 7** in a wide range of subjects to anyone aged 16 and over.

An Apprenticeship is an excellent way to access on-the-job training and gain a nationally recognised qualification, plus you can start at any time throughout the year.

Our Employer Services team work with many local and national employers and can help you search for an Apprenticeship vacancy.

Apprenticeships

WE OFFER OVER 60 APPRENTICESHIP PROGRAMMES INCLUDING:

AUTOMOTIVE

Autocare

AVIATION

Ground Operations

BUSINESS & IT

Accounting*
Business Administration
Customer Services
Digital Marketing*
Financial Services
Human Resources*
Infrastructure (IT Support)
Management*
Software Development*
Team Leading/Supervising

CONSTRUCTION

Bricklaying
Building Services*
Carpentry & Joinery
Civil Engineering
Design & Build*
Electrical Installation/Maintenance
Energy Management
Facilities Services
Ground Work
Housing/Property Management & Maintenance
Painting & Decorating

Plumbing & Heating

Site Engineering*

Site Management*

Site Supervising*

Surveying (Chartered*, Quantity, Technician)

EDUCATION, CHILD & ADULT CARE

Adult Care Work

Early Years

Learning & Skills Teaching*

Teaching Assistant

ENGINEERING

Design & Draughting
Electrical Power Networks*
Embedded Electronic Systems*
Engineering (General)
Fire Emergency & Security Systems
Fitting
Maintenance & Operations
Manufacturing*
Science Industry Maintenance
Welding

HAIRDRESSING

Barbering

Hairdressing

***Higher and Degree Apprenticeships available**

To view current Apprenticeship vacancies visit:
www.johnruskin.ac.uk/apprenticeship-vacancies

For more information get in touch with our
Employer Services team:

✉ JRCApprenticeships@johnruskin.ac.uk ☎ 020 8651 1131

Arts, Floristry & Sewing

// LEISURE INTERESTS



COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
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FLORISTRY


Beginners Floristry - Festive	FCTE1X1HXA	Tues	12 Oct	18:00 - 20:00	8	£170	-
Introduction to a Career in Floristry	FCTE3X1JXA	Tues	26 Apr	18:00 - 20:00	7	£170	-

PHOTOGRAPHY

Photography Introduction	FCTE1X16XA	Thurs	16 Sep	18:00 - 20:00	10	£165	-
Photography Moving On	FCTE2X17XA	Thurs	06 Jan	18:00 - 20:00	10	£165	-

SEWING

Dressmaking For Beginners	FCTE1X12XA	Tues	05 Oct	18:00 - 20:00	6	£133	-
	FCTE2X13XA	Tues	25 Jan	18:00 - 20:00	6	£133	-
	FCTE2X12XA	Tues	15 Mar	18:00 - 20:00	6	£133	-
Sewing Alterations For Beginners	FCTE1X13XA	Thurs	30 Sep	18:00 - 20:00	4	£69	-
Sewing Alterations For Improvers	FCTE2X14XA	Thurs	13 Jan	18:00 - 20:00	4	£69	-
Sewing Alterations For Advanced	FCTE2X15XA	Thurs	24 Feb	18:00 - 20:00	4	£69	-

 **Not sure which course is right for you?**
Speak to Client Services: 020 8651 1131



STANDARD FEE – this fee applies if you're aged 19+ on 31 Aug 2021 unless you're eligible for financial support depending on circumstances. (see pages 4-5)

FULL FEE – this fee applies if you're aged 19+ on 31 Aug 2021 and do not meet the ESFA (Education & Skills Funding Agency) residency criteria. Full Fee also applies if there is no Government funding for the course. You may need to pay additional fees based on the course eg assessment fees. (see pages 4-5)

▲ ADVANCED LEARNER LOAN – If you are aged 19+ you can apply for a loan from the Government to help pay for the cost of studying a Level 3, 4, 5 or 6 course. Our advisers can help you to apply. (see page 5)

Q QUALIFICATION – this is a qualification course and an interview will be required.

Computing, IT & Finance

// QUALIFICATIONS

// SKILLS FOR WORK



COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
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COMPUTING & IT

Essential Digital Skills Entry Level 3	CRMP2E10XA	Tues	02 Nov	18:30 - 20:30	7	£150	£336	Q
Essential Digital Skills Level 1	CRMP2111XA	Thurs	04 Nov	18:30 - 20:30	7	£150	£336	Q
Microsoft Office 365 For the Workplace and Home for Beginners	FCTE1X10XA	Tues	21 Sep	18:30 - 21:30	4	£64		
	FCTE2X11XA	Tues	11 Jan	18:00 - 21:00	4	£64		
	FCTE2X1LXA	Tues	01 Mar	18:00 - 21:00	4	£64		
IT User Skills (ECDL) Essential Level 1 Award	CRME111DXA	Thurs	23 Sep	18:00 - 21:00	12	£225	£380	Q
	CRME211EXA	Thurs	06 Jan	18:00 - 21:00	13	£225	£380	Q
IT User Skills (ECDL) Extra Level 2 Certificate	CRME121CXA	Thurs	23 Sep	18:00 - 21:00	20	£362	£908	Q
IT User Skills (ECDL) Advanced Level 3 Certificate	CRME131FXA	Tues	07 Sep	18:00 - 21:00	34	£1,417 ▲	£1,587	Q
Microsoft Excel For the Workplace and Home for Beginners	FCTE1X1AXA	Thurs	09 Sep	18:30 - 20:00	4	£64	-	
	FCTE2X1MXA	Thurs	20 Jan	18:30 - 20:00	4	£64	-	
	FCTE2X1NXA	Thurs	03 Mar	18:30 - 20:00	4	£64	-	

FINANCE

Access Award in Bookkeeping Level 1	CRME1110XA	Tues	14 Sep	18:30 - 20:30	10	£424	-	Q
	CRME2111XA	Thurs	06 Jan	18:30 - 20:30	10	£424	-	Q
	CRME2112XA	Thurs	17 Mar	18:30 - 20:30	10	£424	-	Q
AAT Level 2 Foundation Certificate	CRME1213XA	Thurs	09 Sep	18:30 - 20:30	34	£823	£1,560	Q

Construction

// QUALIFICATIONS

// SKILLS FOR WORK



COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
CONSTRUCTION								
Plumbing Level 1	CRMP2110XA	Tues	02 Nov	18:00 - 21:00	16	£993	£2,893	Q

Counselling, Health & Social Care

// QUALIFICATIONS

// DISTANCE LEARNING

// SKILLS FOR WORK



COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
COUNSELLING								
Counselling Skills Level 2 Certificate	CRME1215XA	Tues	14 Sep	18:00 - 21:00	32	£495	-	Q
Counselling Skills Level 3 Award	CRME1317XA	Thurs	16 Sep	18:00 - 21:00	32	£495	-	Q
Introducing Counselling Skills	CRME1114XA	Tues	14 Sep	18:00 - 21:00	4	£96	-	
	CRMP2116XA	Thurs	06 Jan	18:00 - 21:00	4	£96	-	

Counselling, Health & Social Care

Flexible distance learning



These flexible and affordable courses are delivered online which means you can study at a time and place that suits you. Gain a recognised qualification with:

- ✓ Accredited e-learning courses
- ✓ Support and mentoring available for all students
- ✓ User-friendly online portal

PLEASE NOTE: you will need to attend a short interview and induction at College prior to commencing your course.

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
HEALTH & SOCIAL CARE (DISTANCE LEARNING)								
Awareness of Mental Health Problems Level 2 Certificate	CRMP1217XA	Mon	06 Sep	FLEX	16	£363	£909	Q
Fitness Instructing and Personal Training Active IQ Level 3 Diploma	CRMP1316XA	Mon	06 Sep	FLEX	16	£2,882 ▲	£3,228	Q
Improving Personal Exercise, Health and Nutrition Level 2 Certificate	CRMP121DXA	Mon	06 Sep	FLEX	9	£362	£908	Q
Information, Advice or Guidance Level 2 Certificate	CRMP121AXA	Mon	06 Sep	FLEX	6	£362	£908	Q
Preparing to Work in Adult Social Care Level 3 Certificate	CRMP1315XA	Mon	06 Sep	FLEX	16	£811 ▲	£908	Q
The Principles of End of Life Care Level 2 Certificate	CRMP1218XA	Mon	06 Sep	FLEX	6	£362	£908	Q
The Principles of End of Life Care Level 3 Certificate	CRMP1314XA	Mon	06 Sep	FLEX	16	£811 ▲	£908	Q
The Principles of Dementia Care Level 2 Certificate	CRMP1219XA	Mon	06 Sep	FLEX	6	£362	£908	Q
The Principles of the Prevention and Control of Infection in Health Care Settings Level 2 Certificate	CRMP121BXA	Mon	06 Sep	FLEX	6	£362	£908	Q
Understanding the Safe Handling of Medication in Health and Social Care Level 2 Certificate	CRMP121CXA	Mon	06 Sep	FLEX	6	£362	£908	Q

STANDARD FEE – this fee applies if you're aged 19+ on 31 Aug 2021 unless you're eligible for financial support depending on circumstances. (see pages 4-5)

FULL FEE – this fee applies if you're aged 19+ on 31 Aug 2021 and do not meet the ESFA (Education & Skills Funding Agency) residency criteria. Full Fee also applies if there is no Government funding for the course. You may need to pay additional fees based on the course eg assessment fees. (see pages 4-5)

▲ **ADVANCED LEARNER LOAN** – If you are aged 19+ you can apply for a loan from the Government to help pay for the cost of studying a Level 3, 4, 5 or 6 course. Our advisers can help you to apply. (see page 5)

Q **QUALIFICATION** – this is a qualification course and an interview will be required.




// QUALIFICATIONS

// SKILLS FOR WORK




// FREE COURSES

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
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ENGLISH

Get Ready For English	FCTE1X1LXA	Thurs	09 Sep	18:00 - 21:00	2	FREE	-
	FCTE1X1DXA	Thurs	27 Jan	18:00 - 20:00	2	FREE	-
Functional Skills English Mixed Ability*	P3005	Thurs	23 Sep	18:00 - 20:00	14	FREE	- 
	P3006	Tues	10 Feb	18:00 - 20:00	14	FREE	- 
GCSE English (Adult)*	FCTE121PXA	Thurs	23 Sep	18:00 - 21:00	28	£811	- 

MATHS

Get Ready For Maths	FCTE1X1RXA	Tues	07 Sep	18:00 - 21:00	2	FREE	-
	FCTE1X1EXA	Tues	25 Jan	18:00 - 20:00	2	FREE	-
Functional Skills Maths Mixed Ability*	P3004	Tues	21 Sep	18:00 - 20:00	14	FREE	- 
	P3003	Tues	08 Feb	18:00 - 20:00	14	FREE	- 
GCSE Maths (Adult)*	FCTE121SXA	Tues	21 Sep	18:00 - 21:00	28	£811	- 



*Before enrolling on a Functional Skills or GCSE course, you must complete the 'Get Ready' course.




ESOL // English for Speakers of other Languages

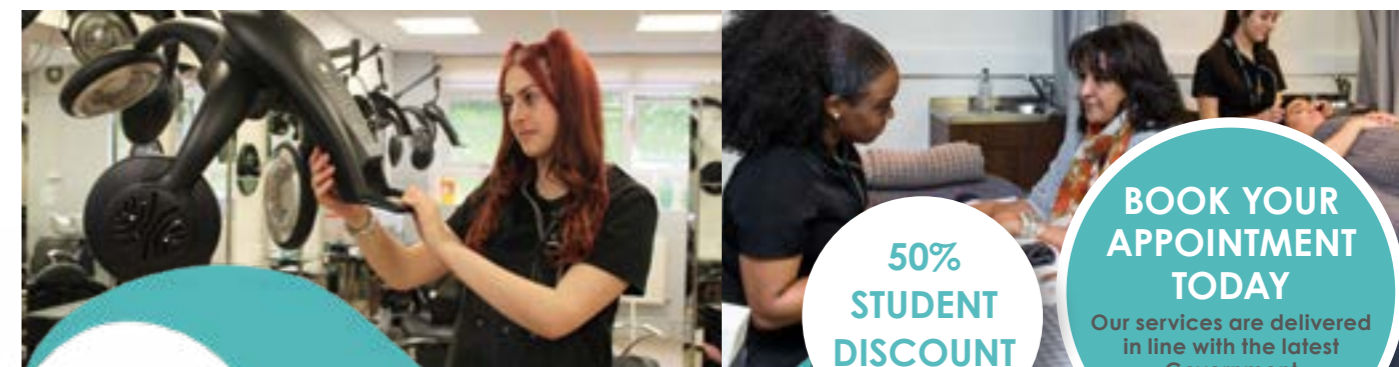
If English isn't your first language, enrolling on an ESOL course will help improve your English language skills to help you with various aspects of life in the UK including social skills, studying and getting a job.

Following an initial assessment, you will be able to improve your speaking, reading, writing, listening, grammar and punctuation with the support of our friendly tutors.

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
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ESOL / English for Speakers of Other Languages

Get Ready For ESOL	FCTE1X14XA	Thurs	16 Sep	18:00 - 21:00	2	£12	-
ESOL Speaking and Listening	P3007	Thurs	23 Sep	18:00 - 20:00	9	£225	£504 
ESOL Reading	P3002	Thurs	02 Dec	18:00 - 20:00	10	£225	£504 
ESOL Writing	P3001	Thurs	03 Mar	18:00 - 20:00	13	£225	£504 



**50%
STUDENT
DISCOUNT**

**BOOK YOUR
APPOINTMENT
TODAY**

Our services are delivered in line with the latest Government Covid-19 guidelines

The Atrium
Hair, Beauty & Spa


Hair, Beauty & Spa treatments carried out by trainee students under professional supervision

receptionhb@johnruskin.ac.uk
020 8651 1131 Ext 158

STANDARD FEE – this fee applies if you're aged 19+ on 31 Aug 2021 unless you're eligible for financial support depending on circumstances. (see pages 4-5)







FULL FEE – this fee applies if you're aged 19+ on 31 Aug 2021 and do not meet the ESFA (Education & Skills Funding Agency) residency criteria. Full Fee also applies if there is no Government funding for the course. You may need to pay additional fees based on the course eg assessment fees. (see pages 4-5)

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 **QUALIFICATION** – this is a qualification course and an interview will be required.

Hair & Beauty

- // QUALIFICATIONS
- // SKILLS FOR WORK
- // LEISURE INTERESTS

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
HAIR & BEAUTY							
African-Caribbean Hair Extensions For Qualified Hairdressers	CRME1X10XA	Thurs	23 Sep	18:00 - 21:00	10	£290*	-
	CRME2X16XA	Thurs	24 Mar	18:00 - 21:00	10	£290*	-
African Caribbean VTCT Level 1	CRME111XA	Tues	07 Sep	18:00 - 21:00	34	£632	£1,417 
Afro Caribbean Hairdressing VTCT Level 2 VRQ Certificate	CRME1217XA	Tues	07 Sep	18:00 - 21:00	34	£1,054	- 
Beauty Specialist Techniques VTCT Level 2 Certificate	CRME121AXA	Tues	07 Sep	18:00 - 21:00	34	£1,645	- 
Nail Technology Level 2 Award	CRME121BXA	Tues	21 Sep	18:00 - 21:00	10	£336	- 
Nail Technology Level 2 Certificate	CRME1218XA	Thurs	23 Sep	18:00 - 21:00	20	£475	- 
Silk Press Course For Hairdressers	CRME1X12XA	Thurs	23 Sep	18:00 - 21:00	5	£300*	-
	CRME2X19XA	Thurs	06 Jan	18:00 - 21:00	5	£300*	-
	CRME2X1AXA	Thurs	24 Mar	18:00 - 21:00	5	£300*	-
Simply Relaxing (Afro Hairdressing)	CRME1X13XA	Tues	21 Sep	18:00 - 21:00	6	£275*	-
	CRME2X18XA	Tues	04 Jan	18:00 - 21:00	6	£275*	-
	CRME2X1CXA	Tues	15 Mar	18:00 - 21:00	6	£275*	-
Women's Hairdressing VTCT Level 2 Certificate	CRME1219XA	Tues	21 Sep	18:00 - 21:00	18	£1,645	- 
Weaving Technique For Hairdressers	CRME1X11XA	Tues	21 Sep	18:00 - 21:00	6	£290*	-
	CRME2X17XA	Tues	04 Jan	18:00 - 21:00	6	£290*	-
	CRME2X18XA	Tues	01 Mar	18:00 - 21:00	6	£290*	-

* This course requires an interview to show your skills and previous experience in hairdressing.



Not sure which course is right for you?

Speak to Client Services: 020 8651 1131

Languages

- // LEISURE INTERESTS

COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
FRENCH 							
French Beginners Module 1	FCTE1X1CXA	Tues	28 Sep	18:00 - 20:00	8	£110	-
French Beginners Module 2	FCTE2X1PXA	Tues	18 Jan	18:00 - 20:00	8	£110	-
French Beginners Module 3	FCTE2X1SXA	Tues	22 Mar	18:00 - 20:00	8	£110	-
French For Holidays	FCTE3X19XA	Thurs	05 May	18:00 - 21:00	1 Day	£24	-
ITALIAN 							
Italian Beginners Module 1	FCTE1X1BXA	Tues	28 Sep	18:00 - 20:00	8	£110	-
Italian Beginners Module 2	FCTE2X1OXA	Tues	18 Jan	18:00 - 20:00	8	£110	-
Italian Beginners Module 3	FCTE2X1RXA	Tues	22 Mar	18:00 - 20:00	8	£110	-
Italian For Holidays	FCTE3X1DXA	Thurs	19 May	18:00 - 21:00	1 Day	£24	-
SPANISH 							
Spanish Beginners Module 1	FCTE1X19XA	Tues	28 Sep	18:00 - 20:00	8	£110	-
Spanish Beginners Module 2	FCTE2X1QXA	Tues	18 Jan	18:00 - 20:00	8	£110	-
Spanish Beginners Module 3	FCTE2X1TXA	Tues	22 Mar	18:00 - 20:00	8	£110	-
Spanish For Holidays	FCTE3X1EXA	Thurs	12 May	18:00 - 20:00	1 Day	£24	-

STANDARD FEE – this fee applies if you're aged 19+ on 31 Aug 2021 unless you're eligible for financial support depending on circumstances. (see pages 4-5)

FULL FEE – this fee applies if you're aged 19+ on 31 Aug 2021 and do not meet the ESFA (Education & Skills Funding Agency) residency criteria. Full Fee also applies if there is no Government funding for the course. You may need to pay additional fees based on the course eg assessment fees. (see pages 4-5)





▲ ADVANCED LEARNER LOAN – If you are aged 19+ you can apply for a loan from the Government to help pay for the cost of studying a Level 3, 4, 5 or 6 course. Our advisers can help you to apply. (see page 5)

Q QUALIFICATION – this is a qualification course and an interview will be required.

Teaching

// QUALIFICATIONS



COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE	
TEACHING Education and Training Level 3 / 4 Award (AET) 	CRME1312XA	Tues	21 Sep	18:00 - 21:00	10	£395	£470	
	CRME2313XA	Tues	04 Jan	18:00 - 21:00	10	£395	£470	
	CRME2314XA	Tues	22 Mar	18:00 - 21:00	10	£395	£470	

Wellbeing

// LEISURE INTERESTS



COURSE	CODE	DAY	START DATE	TIME	WEEKS	STANDARD FEE	FULL FEE
Tai Chi For Beginners	FCTE1X1FXA	Thurs	23 Sep	19:00 - 20:30	8	£96	-
Tai Chi For Improvers	FCTE2X1UXA	Thurs	20 Jan	19:00 - 20:30	8	£96	-
Tai Chi For Advanced	FCTE3X1GXA	Thurs	24 Mar	19:00 - 20:30	8	£96	-
Hatha Yoga For Beginners	FCTE1X1KXA	Tues	21 Sep	19:00 - 20:30	8	£96	-
Hatha Yoga For Improvers	FCTE2X1VXA	Tues	18 Jan	19:00 - 20:30	8	£96	-
Hatha Yoga For Advanced	FCTE3X1HXA	Tues	22 Mar	19:00 - 20:30	8	£96	-



BLENDED LEARNING // Online study combined with class-based learning



Terms & Conditions

COURSE CANCELLATION

Courses quoted are based on a minimum number of students enrolled. If this number is not achieved it may be necessary to cancel the course before the first class and provide students with a full refund.

HOW WE USE YOUR PERSONAL INFORMATION

John Ruskin College is committed to complying with GDPR as a data controller. We take your privacy seriously and will only use your personal information to administer your account and to provide the services you have requested from us. This information may also be shared with other organisations for purposes of administration, the provision of career and other guidance and statistical and research purposes, relating to education or training. Full details can be found at www.johnruskin.ac.uk/policies-and-procedures.

STAYING IN TOUCH

Occasionally we would also like to contact you with news, course information, events, research and surveys. You will be asked at enrolment to complete your contact preferences. You have the right to withdraw your permission for the use of your personal data by emailing: clientservices@johnruskin.ac.uk at any time. For more information about GDPR and your right to be forgotten visit: www.ico.org.uk.

Customer Satisfaction



OUR COMMITMENT

We are committed to providing high quality education and customer service at all times, so your comments are very important to us. If you are not satisfied with your course for any reason, we would ask that you discuss your concerns with your course tutor in the first instance.

In case of a query or issue encountered with an online application, or if you have a complaint about a course booked online, you can contact our Client Services team on 020 8651 1131 or view our customer feedback process at www.johnruskin.ac.uk/comments-and-feedback.

If the problem is unresolved you may wish to submit your complaint online at <https://ec.europa.eu/consumers/odr>.

HOW TO FIND US

WALKING // The College is a 40-minute walk from Addington Central Parade and a 20-minute walk from Addington Road, Selsdon.

CYCLING // Covered cycle racks are provided on site.

BY TRAM // Line 3 runs from central Croydon via Gravel Hill to New Addington – alight at Gravel Hill.

BY BUS // Buses 64 and 359 stops directly outside the College.
Buses 130, 314, 353, 433 and 466 stop near the College.

DRIVING // Easily accessible from the A212, A232 and A2022.
Free parking is available on nearby residential roads and onsite during the evenings.

CONTACT US

John Ruskin College
Selsdon Park Road
South Croydon
CR2 8JJ

Client Services: 020 8651 1131
clientservices@johnruskin.ac.uk
www.johnruskin.ac.uk



VISIT US

LATE ENROLMENT EVENT

Saturday 04 September 2021 **10:00 – 13:00**

OPEN EVENT DATES

Tuesday 28 September 2021 **17:30 – 20:00**

Tuesday 19 October 2021 **17:30 – 20:00**

Saturday 20 November 2021 **10:00 – 14:00**

Tuesday 01 March 2022 **17:30 – 19:30**

Saturday 18 June 2022 **10:00 – 12:30**

Pre-register online at www.johnruskin.ac.uk