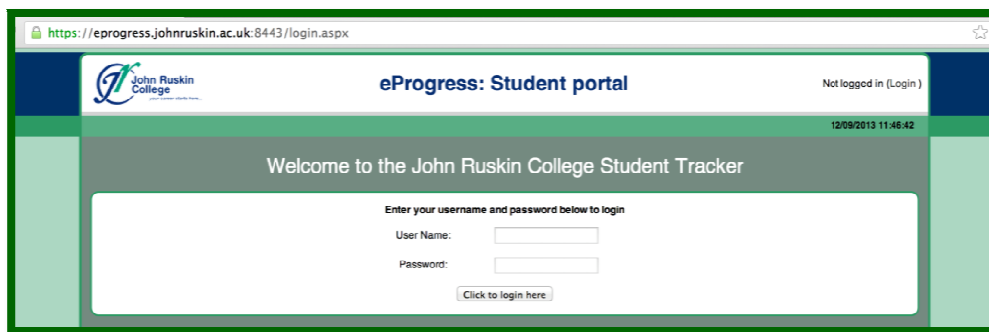# John Ruskin College (JRC)

e-Progress - Home Access Instruction
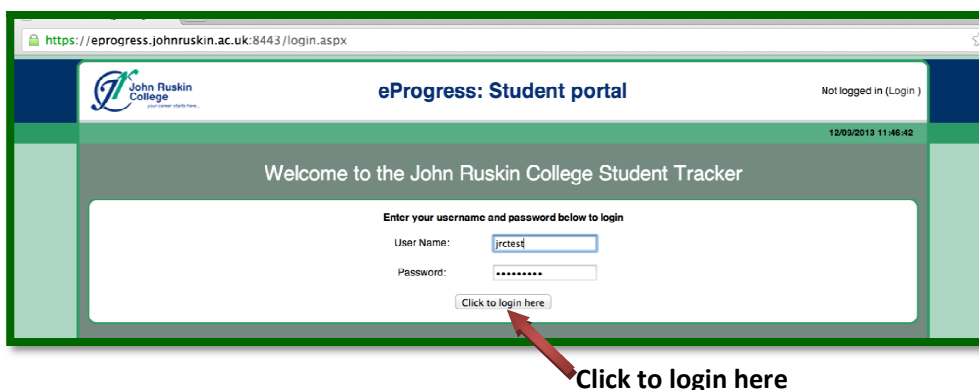
BEFORE YOU LOGIN:

1. Prior to gaining access to e-Progress outside of John Ruskin college, please have the following to hand:
    a. User Name: student JRC login user name
    b. Password: student JRC login account password
    c. Passkey: Passkey from your letter sent to your home
2. If you do not have any of the above, then please speak to your tutor.

STEP-BY-STEP LOGIN INSTRUCTION:

1. Go to John Ruskin Home Page ➡ at the top of the page click on staff learner zone ➡ click on the "**login to e-Progress**" link. These instructions are also on that page
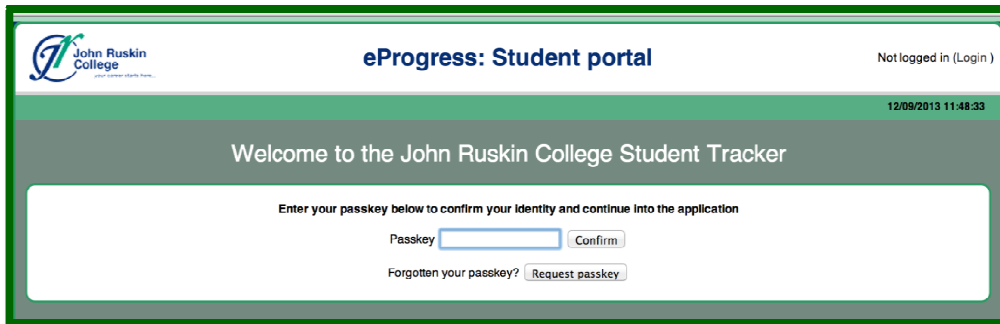
2. e-Progress student portal page.

3. Type your student user name from your college membership card, password details and press the **"click to Login here"** button as shown below.

Click to login here

John Ruskin College (JRC)

4. A new page opens requesting you to confirm your identity by entering your passkey.

5. Student eProgress student portal page once logged in

John Ruskin College (JRC)

LOGIN PROBLEMS:

6. If you have entered your login details but have forgotten your passkey, please click on "Request passkey" button to obtain a new one. This sends an email to the college which will be looked at within 24 hours (Mon-Friday 9-5pm). A text message will be sent back to your mobile number on record.
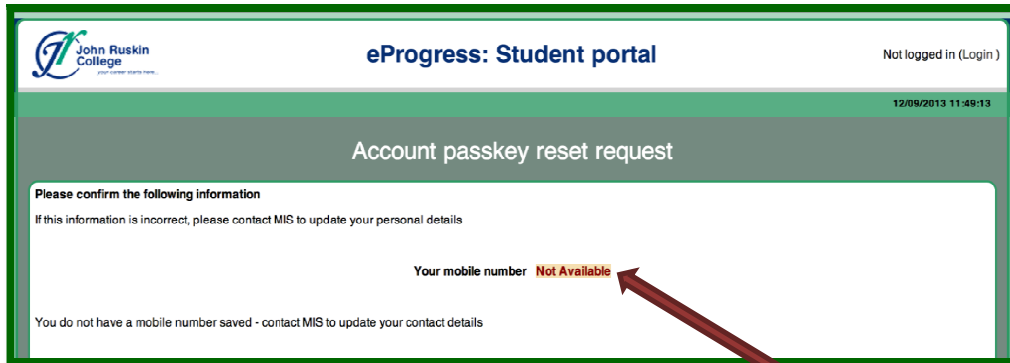
Your Mobile Number

7. If a mobile number does not appear in the screen above or is the wrong number speak to your tutor who will help you further.
8. If your username and password is not accepted please speak to your tutor