

DURATION, DAY, DATE AND TIME OF THE COURSE:

35 Weeks starting Tuesday 6 September 2022, 17:30 - 20:30.

VENUE:

John Ruskin College, Selsdon Park Road, Croydon, CR2 8JJ.

PRIOR KNOWLEDGE/SKILLS REQUIRED:

There is no prior knowledge required, but you do need good maths, IT and English skills, and a willingness to learn.

ENTRY REQUIREMENTS:

There are no formal entry requirements.

WHAT QUALIFICATIONS WILL I GET?

Level 2 AAT Foundation Certificate.

COURSE DESCRIPTION:

This qualification will give you experience of a wide range of financial skills and knowledge. You will develop important skills needed by employers and it will provide stepping stones for entry to employment or self - employment.

UNITS/TOPICS COVERED:

- Bookkeeping Transactions
- Bookkeeping Controls
- Elements of Costing
- Foundation Certificate in Accounting Synoptic Test Assessment
- Using Accounting Software Sage 50/Instant

TYPE OF ASSESSMENT:

To pass this level, you'll be examined on five units (also known as subjects), of which one includes the synoptic assessment. This tests the knowledge you have gained throughout the level, covering multiple (but not all) units. All assessments are computer-based exams (CBE).

EQUIPMENT NEEDED:

Home computer with internet access.

WHERE CAN IT LEAD?

Level 3 AAT.

COURSE FEE:

£823 Standard Fee / £1560 Full Fee.

If you are 19+ on 31 August 2022 and meet the ESFA (Education & Skills Funding Agency) residency criteria, the standard fee will apply unless you qualify for free tuition.



The full fee will apply if you are aged 19+ on 31 August 2022 and you do not meet the ESFA residency criteria or if there is no Government funding for this qualification.

Contact Client Services for advice and guidance on funding and eligibility. Please be aware that there may be additional costs for materials.

ADDITIONAL COSTS:

None.

WHAT TO DO NEXT:

If you have any outstanding queries please contact our Client Services team on 020 8651 1131 or at clientservices@johnruskin.ac.uk. To apply online for this course please visit www.johnruskin.ac.uk.

Disclaimer:

Every effort has been made to ensure that the details contained in this leaflet are up-to-date and accurate at the time of printing. However, the College reserves the right to alter or cancel courses, their content, entry requirements, fees or other details should circumstances dictate.

Should you require this leaflet in a different format please contact Client Services on 020 8651 1131.

