

## WHAT IS AN APPRENTICESHIP?

The Apprenticeship programme provides you with an opportunity to earn while you learn. As an Apprentice you will spend time both in College and in the workplace learning new skills and training alongside experienced staff, which will lead to nationally recognised qualifications. At the end of the Apprenticeship you will have acquired job specific skills and the ability to perform your job competently; you will also achieve qualifications which are recognised by your chosen profession.

## VENUE AND DURATION OF COURSE:

This Apprenticeship programme will be delivered at East Surrey College Redhill and in the workplace. The Apprenticeship programme will last from 13 to 18 months.

## ENTRY REQUIREMENTS:

5 GCSEs at grade 9-4 (A\* to C) or equivalent, including English and Maths.

## WHAT QUALIFICATIONS WILL I GET?

City and Guilds 9628

## COURSE DESCRIPTION:

An Infrastructure Technician provides support to internal and external customers, helping them to be productive when using technology to do their own jobs, by using tools to problem solve and trouble shoot non routine problems. The Infrastructure Technician sets people up on systems and provides support when they need it, rectifying issues to maintain the organisation's productivity.

## UNITS/TOPICS COVERED:

- 806 Networking and Architecture
- 807 Mobile and Operating Systems
- 808 Cloud Services
- 809 Coding Logic
- 810 Business Processes

## TYPE OF ASSESSMENT:

This Apprenticeship is assessed through exams and a synoptic project, followed by an end point assessment.

The end point assessment is completed in the last few months of the Apprenticeship and includes:

- a portfolio – produced towards the end of the Apprenticeship, containing evidence from real work projects
- which have been completed during the Apprenticeship, usually towards the end, and which, taken together,
- cover the totality of the standard, and which is assessed as part of the end point assessment
- a project - giving the Apprentice the opportunity to undertake a business-related project over a one-week period away from the day-to-day workplace
- an employer reference

- a structured interview with an assessor - exploring what has been produced in the portfolio and the project
- as well as looking at how it has been produced

**EQUIPMENT NEEDED:**

No specific equipment needed.

**WHERE CAN IT LEAD?**

Help Desk Technician, First or Second Line Support, IT Infrastructure Technician, Network Support.

**COURSE FEE:**

All fees where applicable are paid for by the employers and no fees will be charged to Apprentices. Companies with a payroll of more than £3 million pounds will have a levy account which can be used to pay for apprenticeship training. Where the training costs exceed the amount of levy available the government will contribute 90% of the outstanding amount and the employer will be invoiced the remaining 10%.

*Other companies:*

Apprentice Age (start of programme)	Less than 50 staff members on PAYE	50 or more staff on PAYE
16-18 years	Free – No fees due	10% Contribution of overall fee
19+	10% contribution of overall fee	10% Contribution of overall fee

*Incentive payments:* All companies who recruit an Apprentice aged 16-18 years will be eligible for a grant of £500 once the Apprentice has been in training for 13 weeks and a further £500 at 52 weeks.

**WHAT TO DO NEXT:**

If you have an employer, please call 020 8651 1131 and ask to speak to a member of the Apprenticeship team for further advice and to arrange an interview, or email [JRCApprenticeships@johnruskin.ac.uk](mailto:JRCApprenticeships@johnruskin.ac.uk).. Candidates who are unable to secure employment should consider applying for a Full-time programme at the College or may consider a Traineeship programme.

**Disclaimer:**

Every effort has been made to ensure that the details contained in this leaflet are up-to-date and accurate at the time of printing. However, the College reserves the right to alter or cancel courses, their content, entry requirements, fees or other details should circumstances dictate.

Should you require this leaflet in a different format please contact us on 020 8651 1131.

