

WHAT IS AN APPRENTICESHIP?

The Apprenticeship programme provides you with an opportunity to earn while you learn. As an Apprentice, you will spend time both in College and in the workplace learning new skills and training alongside experienced staff, which will lead to a nationally recognised Apprenticeship. At the end of the Apprenticeship you will have acquired job specific skills and the ability to perform your job competently; you may also have achieved qualifications which are recognised by your chosen profession.

VENUE AND DURATION OF COURSE:

The Apprenticeship programme will take place both at John Ruskin College and in the workplace. The programme will run for a typical duration of 18 months.

ENTRY REQUIREMENTS:

You must be in paid work for a minimum of 30 hours per week. It is essential you have the right mind-set for working full time and studying at the same time. You must also be able to communicate effectively with others. You also need to have emotional stability to be able to care for vulnerable children. If you have not already achieved Level 2 English and Maths, you must do so before taking the end-point assessment.

WILL I GAIN ANY QUALIFICATIONS?

The Apprenticeship Standard you are studying is a qualification in its own right. Some employer groups have asked for formal qualifications to be achieved as part of the apprenticeship programme. These will be listed below along with any units or topics delivered and forms of assessment.

APPRENTICESHIP DESCRIPTION:

The content of an Apprenticeship has been developed by an employer group. The detail can be found on the website <https://www.instituteforapprenticeships.org/> Below is a brief summary.

END POINT ASSESSMENT:

All Apprenticeship standards have an End Point Assessment. This is carried out by an independent organisation who will assess whether you have achieved all the elements of your Apprenticeship. They will assess the Knowledge, Skills and Behaviours gained throughout your apprenticeship. You will only be able to undertake the EPA once you have satisfied all the requirements of the element called 'The Gateway'. The detail can also be found on the Institute for Apprentices website.

GATEWAY REQUIREMENTS:

- Maths and English at Level 2

END POINT ASSESSMENTS ELEMENTS

- Knowledge Test
- Professional Discussion (underpinned with Portfolio)

EQUIPMENT NEEDED:

- Stationery- A4 lever arch folder, dividers, notebook, pens.

WHERE CAN IT LEAD?

Early Years Practitioners can work as a nanny in a private household, in day nurseries, nursery schools and primary schools. With experience can lead into nursery management.

Many practitioners with this qualification go on to become qualified teachers or gain further qualifications in areas of interest, for example in the field of special educational needs and disability (SEN Coordinator) or safeguarding (Designated Safeguarding Officer DSO).

COURSE FEE:

All fees where applicable are paid for by the employers and no fees will be charged to Apprentices.

Your employer will contribute as follows:

Companies with a payroll of more than £3 million pounds will have a levy account which can be used to pay for apprenticeship training. Where the training costs exceed the amount of levy available the government will contribute 90% of the outstanding amount and the employer will be invoiced the remaining 5%.

Other companies:

Apprentice Age (start of programme)	Less than 50 staff members on PAYE	50 or more staff on PAYE
16-18 years	Free – No fees due	5% Contribution of overall fee
19+	10% contribution of overall fee	5% Contribution of overall fee

Incentive payments: All companies who recruit an Apprentice aged 16-18 years will be eligible for a grant of £500 once the Apprentice has been in training for 13 weeks and a further £500 at 52 weeks.

WHAT TO DO NEXT:

If you have an employer, please contact our Employer Services team on 020 8651 1131 or by emailing clientservices@johnruskin.ac.uk. To find an employer working with the College, view all of our current Apprenticeship vacancies on our website www.johnruskin.ac.uk/apprenticeship-vacancies. Candidates who are unable to secure employment should consider applying for a Full-time programme at the College or may consider a Traineeship programme.

Disclaimer:

Every effort has been made to ensure that the details contained in this leaflet are up-to-date and accurate at the time of printing. However, the College reserves the right to alter or cancel courses, their content, entry requirements, fees or other details should circumstances dictate.

Should you require this leaflet in a different format please contact Client Services on 020 8651 1131.

