

WHAT IS AN APPRENTICESHIP?

The Apprenticeship programme provides you with an opportunity to earn while you learn. As an Apprentice you will spend time both in College and in the workplace learning new skills and training alongside experienced staff, which will lead to nationally recognised qualifications. At the end of the Apprenticeship you will have acquired job specific skills and the ability to perform your job competently; you will also achieve qualifications which are recognised by your chosen profession.

VENUE AND DURATION OF COURSE:

The Apprenticeship programme will take place both at John Ruskin College and at the workplace, running for a minimum of 18 months.

ENTRY REQUIREMENTS:

Whilst any entry requirements will be a matter for individual employers, typically an Apprentice might be expected to have already achieved 5 GCSEs, including Maths and English, Grade 4 (C) or above. Some employers will accept other relevant qualifications and experience, including a Level 2 qualification. An enhanced DBS check must be completed before the start of the Apprenticeship.

WHAT QUALIFICATIONS WILL I GET?

- Level 3 Teaching Assistant Qualification
- Level 2 Literacy and Numeracy (if not achieved a GCSE Maths and English, Grade 4 (C) or above)

COURSE DESCRIPTION:

Teaching Assistants work in Primary, Special and Secondary Education across all age ranges, encompassing special educational needs and emotional vulnerabilities. The primary role of the Teaching Assistant is to support the class teacher to enhance pupils' learning, either in groups or individually, ensuring pupils understand the work set, know their learning objectives and stay on task in order to make progress.

UNITS/TOPICS COVERED:

Apprentices will:

- Understand how pupils learn and develop
- Recognise the importance of using appropriate technology to support learning
- Work with teachers to understand and support assessment for learning
- Understand an appropriate knowledge of the curriculum and context you are working in
- Keep children safe in education

Skills/Behaviours covered:

- Developing strategies for support
- Communication and teamwork
- Promoting equality, diversity and inclusion
- Professional standards and personal accountability

TYPE OF ASSESSMENT:

The Apprentice will have to complete an End Point Assessment (EPA). The EPA consists of two distinct assessment methods:

- Assessment Method 1: Practical Observation with Questions & Answers
- Assessment Method 2: Professional Discussion supported by portfolio of evidence

EQUIPMENT NEEDED:

No specific equipment needed.

WHERE CAN IT LEAD?

Teaching Assistant, Learning Support Assistant, Specialist Support Assistant and Support for Specialist Curriculum Areas.

COURSE FEE:

All fees where applicable are paid for by the employers and no fees will be charged to Apprentices. Companies with a payroll of more than £3 million pounds will have a levy account which can be used to pay for apprenticeship training. Where the training costs exceed the amount of levy available the government will contribute 90% of the outstanding amount and the employer will be invoiced the remaining 10%.

Other companies:

Apprentice Age (start of programme)	Less than 50 staff members on PAYE	50 or more staff on PAYE
16-18 years	Free – No fees due	10% Contribution of overall fee
19+	10% contribution of overall fee	10% Contribution of overall fee

Incentive payments: All companies who recruit an Apprentice aged 16-18 years will be eligible for a grant of £500 once the Apprentice has been in training for 13 weeks and a further £500 at 52 weeks.

WHAT TO DO NEXT:

If you have an employer, please call 020 8651 1131 and ask to speak to a member of the Apprenticeship team for further advice and to arrange an interview, or email JRCApprenticeships@johnruskin.ac.uk. Candidates who are unable to secure employment should consider applying for a Full-time programme at the College or may consider a Traineeship programme.

Disclaimer:

Every effort has been made to ensure that the details contained in this leaflet are up-to-date and accurate at the time of printing. However, the College reserves the right to alter or cancel courses, their content, entry requirements, fees or other details should circumstances dictate.

Should you require this leaflet in a different format please contact us on 020 8651 1131.

