



Privacy Statement.

John Ruskin College is committed to protecting your Privacy in accordance with the General Data Protection Regulations and the Data Protection Act 2018.

We will use your personal information to provide you with the services or information you have requested and for administration purposes. We may need to pass your information to our service providers, agents and associated organisations to meet our statutory obligations.

Your Rights

You have a number of rights over your personal information, which are:

- the right to make a complaint to the Information Commissioner's Office (ICO) if you are unhappy about the way your personal data is being used – please refer to the ICO's website for further information about this (<https://ico.org.uk/>);
- the right to ask us what personal information about you we are holding and to have access to a copy of your personal information;
- the right to ask us to correct any errors in your personal information;
- the right, in certain circumstances such as where our use of your personal information is based on your consent and we have no other legal basis to use your personal information, to ask us to delete your personal information;
- the right, in certain circumstances such as where we no longer need your personal information, to request that we restrict the use that we are making of your personal information;
- the right, in certain circumstances, to ask us to review and explain our legitimate interests to you; and
- the right, where our use of your personal information is carried out for the purposes of an agreement with us and is carried out by automated means, to ask us to provide you with a copy of your personal information in a structured, commonly-used, machine-readable format.

Security

John Ruskin College takes the security of your personal information very seriously. We have appropriate processes in place which protect your data from unauthorised access.

Consent

Where you have given us permission to hold your personal data, you are entitled to withdraw this permission at any time by contacting admissions at admissions@johnruskin.ac.uk

Changes to Our Privacy Policy

We keep our privacy policy under regular review and will update it from time to time to make sure it remains up-to-date and accurate.